



HOPE  
CHURCH



introduce Jesus.  
deepen faith.  
serve others.

## YOUTH RECREATIONAL AND LEISURE ACTIVITIES PROGRAM COORDINATOR

**ORGANIZATION:** Hope Church Innerkip  
**DURATION:** 10 weeks  
**HOURS:** 35 hours/week  
**WAGE:** \$17.60/hour  
**START DATE:** JUNE 2026  
**LOCATION:** Hope Church, Innerkip, ON

### DESCRIPTION

Hope Church Innerkip is seeking an individual to serve as a Youth Recreational and Leisure Activities Program Coordinator. This role is primarily focused on research, planning, and development of future community programming, with a special emphasis on creating a sustainable, low-cost summer day camp model to support families. The role will also include coordinating some programs already running at Hope Church.

Working alongside church staff and community partners, you will:

- Research and evaluate existing summer day camp models, particularly those serving families with financial or accessibility barriers
- Build relationships with local organizations or governments to learn about existing partnerships.
- Develop a comprehensive proposal for launching a future day camp, including:
  - Program structure and sample schedules
  - Budget planning and cost analysis
  - Staffing and volunteer needs
  - Risk management and safety considerations
  - Identification of relevant grants and funding opportunities
- Support coordination of existing summer programs and events as needed
- Contribute to long-term ministry planning and community outreach strategies

This role is ideal for someone who enjoys **big-picture thinking, research, and building from the ground up**, while remaining flexible to support ongoing ministry work.



### QUALIFICATIONS

- Must meet Canada Summer Jobs eligibility (ages 15–30 and legally entitled to work in Canada)
- Strong communication and interpersonal skills
- Self-motivated and able to work independently
- Must obtain a clean Police Vulnerable Sector Check (18 years and older)
- Strong organizational and problem-solving abilities
- Ability to research, analyze, and present ideas clearly
- Comfortable collaborating with staff, volunteers, and community partners
- Experience in program development, community work, or working with children/youth is an asset
- Although travel is not required, the ability to travel locally would be a benefit. Any costs associated with that travel would be covered in the final contract



### TRAINING PROVIDED:

- Orientation to church ministries and community context
- Program planning and development guidance
- Training in safe ministry practices and working with vulnerable populations including Plan to Protect
- Mentorship and regular feedback from staff



### APPLICATION PROCESS

To apply, please submit your resume (and optional cover letter) to [mike@hopeinnerkip.ca](mailto:mike@hopeinnerkip.ca). Applications will close on May 31st, but our interview process will happen as we receive applications.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

**\*\*Hope Church Innerkip is committed to protecting vulnerable people. All offers of employment are conditional upon the successful completion of reference checks and a vulnerable sector police check.**

**\*\*We are committed to creating an accessible and inclusive hiring process. Accommodations are available upon request in accordance with the Ontario Human Rights Code.**